



Brisbane Girls
Debating Association
Annual General
Meeting Minutes

Date: 29th July 2025

Time: 6:30 pm

Location: Brisbane Girls Grammar School

All AGM materials can be accessed [here](#).

Standard Matters

Attendance

1. In attendance are: Elizabeth Shoebridge, Isabel Shorrock-Browne, Emmett Hanley, Sophie Coleman, Luke Ames, Sophie Lillyman, Zara Barry, Bowen Chen, Naomi Dooley, Kate Ireland, Anthony Cuppitt, Rachel Hegerty.
2. *Laura Gough arrived at 6:50pm*
3. Apologies: Anne Byrne, Dorothy Rae.

Announcement Of Quorum

4. The Chairperson announced quorum is present at 6:32

New Members

5. The 2025 executive approve, by majority, the following applications for membership to the Brisbane Girls' Debating Association from
 - a. *Naomi Dooley*
 - b. *Kate Ireland*
 - c. *Harry Rae*

Confirmation Of 2024 AGM Minutes

6. Motion to confirm the 2025 Annual General Meeting minutes was proposed by Isabel Shorrock Browne seconded by Emmett Hanley and voted in favour by Elizabeth Shoebridge, Luke Ames, Bowen Chen, Zara Barry, Rachel Hegerty.

Sophie Lillyman, Sophie Coleman, Naomi Dooley, Anthony Cuppitt, Kate Ireland abstained.

The minutes were confirmed.

Reports

7. The 2024-25 Executive shall each table a written report, provide a brief oral report and the opportunity for the general members to ask questions of them and their reports. The Executive members reporting are as follows:

- a. The President – Isabel Shorrock-Browne;
- b. The Secretary – Emmett Hanley;
- c. The Treasurer – Rachel Hegerty;
- d. Vice President – Welfare – Sophie Lillyman
- e. Vice President – Competitions – Luke Ames
- f. Vice President – Schools – Sophie Coleman
- g. Vice President – Training and education – Elizabeth Shoebridge
- h. Vice President – Venue Coordinator – Anne Byrne
- i. Vice President – Communication – Laura Gough
- j. Vice President – Adjudicators – Bowen Chen
- k. Vice President – Sponsorship – Zara Barry

Please note: Please refer to copies of the Executive reports [here](#) when they are published one week prior to the AGM.

- 8. Emmett Hanley moves to accept the report of the President, Isabel Shorrock-Browne. Seconded by Luke Ames, and passed unanimously.
- 9. Luke Ames moves to accept the report of the Secretary, Emmett Hanley. Seconded by Zara Barry and passed unanimously.
- 10. Isabel Shorrock-Browne moves to accept the report of the Treasurer, Rachel Hegerty. Seconded by Luke Ames and passed unanimously.
- 11. Elizabeth Shoebridge moves to accept the report of the Welfare VP ,Sophie Lillyman. Seconded by Sophie Coleman and passed unanimously.
- 12. Zara Barry moves to accept the report of the Competition VP, Luke Ames, Seconded by Isabel Shorrock-Browne and passed unanimously.
- 13. Elizabeth Shoebridge moves to accept the report of the Schools VP, Sophie Coleman. Seconded by Naomi Dooley and passed unanimously.
- 14. Sophie Coleman moves to accept the report of the Training and Education VP, Elizabeth Shoebridge. Seconded by Isabel Shorrock-Browne and passed unanimously.
- 15. The VP - Venue Coordinator, Anne Byrne's report to be tabled at a later date**
- 16. Bowen Chen moves to accept the report of the VP Communications Laura Gough. Seconded by Luke Ames and passed unanimously.
- 17. Zara Barry moves to accept the report of the VP Adjudicators Bowen Chen. Seconded by Laura Gough and passed unanimously.
- 18. Sophie Lillyman moves to accept the report of the VP Sponsorship Zara Barry. Seconded by Isabel Shorrock-Browne and passed unanimously.

Confirmation Of Validity Of 2024-25 Financial Records

19. NOTED that the President and Treasurer verified that: “The association keeps financial records in a way which properly records the association’s income and expenditure and dealings with its assets and liabilities.”

Confirmation Of 2024-2025 Child Protection Policy and Public Liability Insurance

20. NOTED that the President verified that: “The association keeps records of child protection policy and public liability insurance in a way which properly records the association’s values and policies as well as transactions with the public liability office.”

Opening Of Positions And Election Of 2024- 2025 Executive

Elect Chair/Returning Officer

21. Emmett Hanley moved to elect Isabel Shorrock-Brown as Chair and Returning Officer. Seconded by Luke Ames. Approved unanimously.

Vacancies

22. The Returning Officer, Isabel Shorrock-Browne declared all positions vacant.

Roles to Open

23. RESOLVED to open nominations for the below positions. Motioned by Isabel Shorrock-Browne. Seconded by Emmett Hanley. Passed unanimously.
- a. President;
 - b. Secretary;
 - c. Treasurer;
 - d. Vice President – Adjudicators
 - e. Vice President – Welfare
 - f. Vice President – Competitions
 - g. Vice President – Schools
 - h. Vice President – Training and education
 - i. Vice President – Venue Coordinator
 - j. Vice President – Communications
 - k. Vice President - Sponsorship

Election of President

24. Emmett Hanley nominated Elizabeth Shoebridge as President. Seconded by Luke Ames. Elected uncontested.

Election of Secretary

25. Elizabeth Shoebridge nominated Sophie Lillyman as Secretary. Seconded by Rachel Hegerty. Elected uncontested.

Election of Treasurer

26. Elizabeth Shoebridge nominated Rachel Hegerty as Treasurer. Seconded by Sophie Lillyman. Elected uncontested.

Election of Welfare Vice President

27. Isabel Shorrock-Browne nominated Kate Ireland as Welfare VP. Seconded by Zara Barry. Elected uncontested.

Election of Competitions Vice President

28. Elizabeth Shoebridge nominated Harry Rae (Harry Rae accepted his nomination by phone call) as Competitions VP. Seconded by Luke Ames. Elected uncontested.

Election of Schools Vice President

29. Elizabeth Shoebridge nominated Sophie Coleman as Schools' VP. Seconded by Kate Ireland. Elected uncontested.

Election of Training and Education Vice President

30. Elizabeth Shoebridge nominated Laura Gough as Training and Education VP. Seconded by Sophie Coleman. Elected uncontested.

Venue Coordinator Vice President

31. Elizabeth Shoebridge nominated Tony Cuppitt as VP Venue Coordinator. Seconded by Emmett Hanley. Elected uncontested.

Communications Vice President

32. Elizabeth Shoebridge nominated Zara Barry as VP Communications. Seconded by Kate Ireland. Elected uncontested.

Adjudicators Vice President

33. Elizabeth Shoebridge nominated Bowen Chen as VP Adjudicators. Seconded by Sophie Lillyman. Elected uncontested.

Sponsorship Vice President

34. Elizabeth Shoebridge nominated Naomi Dooley as VP Sponsorship. Seconded by Sophie Coleman. Elected uncontested.

Other Business And Adjournment

FINANCIAL MATTERS

Bank Signatories:

MOTION TO: Remove *Emmett Hanley* and *Isabel Shorrock-Browne* as signatories to the BGDA Bank Accounts.

RESOLVED: Unanimously in favour of the motion.

MOTION TO: Add *Elizabeth Shoebridge* and *Sophie Lillyman* as bank signatories to the BGDA bank accounts.

RESOLVED: Unanimously in favour of the motion

NOTED: *Rachel Hegerty* is to remain as a signatory.

Online Banking Access:

MOTION TO: Remove *Emmett Hanley* and *Isabel Shorrock-Browne* from access to the BGDA online Bank Accounts.

RESOLVED: Unanimously in favour of the motion.

MOTION TO: Provide *Elizabeth Shoebridge* and *Sophie Lillyman* with access to the BGDA online bank accounts.

RESOLVED: Unanimously in favour of the motion.

NOTED: *Rachel Hegerty* is to maintain access to the BGDA online bank accounts.

35. Meeting adjourned at 8:10pm .

EMMETT HANLEY (SECRETARY)

A handwritten signature in cursive script, appearing to read "E. Hanley".

ISABEL SHORROCK-BROWNE (PRESIDENT)

A handwritten signature in cursive script, appearing to read "Isabel Shorrock-Browne".